

## Checklist for Refinancing a Boat/Jetski from another Institution

\_\_\_\_1. Did you purchase the Boat/Jetski within the past 30 days? If yes, please contact your loan processor with the Vehicle Identification number (VIN) before proceeding. TX Park & Wild Life records must indicate lien perfected without negative or pending remarks.

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\_\_\_\_2. Please fill out the section below with the current loan information.

Finance Company Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Payoff Address: \_\_\_\_\_

Account Number \_\_\_\_\_ Account Holder Name(s): \_\_\_\_\_

VIN: \_\_\_\_\_ 20 Day Payoff Amount \$ \_\_\_\_\_

Daily Per Diem \$ \_\_\_\_\_ Good Thru \_\_\_\_\_ (date)

**\*Contact your financial institution to authorize JSC FCU to receive 20 day payoff information.**

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### \_\_\_\_3. Title Application Fees (Member/Branch Task)

The processor will calculate Tax Assessor fees at time of closing. Finance options may be available or fees can be paid out of pocket.

Title Application Fees: \$ \_\_\_\_\_ Sales Tax (if applicable) \$ \_\_\_\_\_

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### \_\_\_\_4. Copy of driver's license(s) (Member Task)

Please provide us with valid copies of current Driver's Licenses or Government issued ID for all applying member's. Driver's Licenses/ID's are required by TX Park & Wild Life to ensure Boat/JetSki's are titled and registered in the owner's full legal name as it appears on the ID. (Driver's License/Government ID cannot be expired)

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### \_\_\_\_5. Texas Park & Wild Life Power of Attorney(s) (Member /Branch Task)

Please let us know how you would like the Boat/Jetski titled. The processor will provide you with completed power of attorneys for all member's to sign at the time of closing.

Member (1) Name: \_\_\_\_\_ Member (2) Name: \_\_\_\_\_

**\* Names should be listed exactly as it appears on your Driver's License**

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**\_\_\_ 6. Comprehensive and Collision Insurance Policy (Member Task)**

Please provide us with a copy of your Comprehensive & Collision insurance policy, showing JSC Federal Credit Union as Lien Holder for the Boat/Jetski listed above; with a maximum deductible of \$1,000.

**Lienholder Information:**

JSC FCU

PO Box 58346

Houston, Texas 77258

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**\_\_\_ 7. Current Texas Registration (Member/Branch Task)**

**Please make a selection:**

\_\_\_ **(a).** I will renew and provide the loan processor with a copy of the registration receipt if expired or expiring within the next 30 days

\_\_\_ **(b).** I would like to finance the registration fees into my loan. (Registration fee will be calculated at the time of closing).

\_\_\_ **(c). I would like to pay** the registration fees out of pocket. (Registration fee will be calculated at the time of closing).

**Boat/Jetski must be registered in Texas before scheduling loan closing.**

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**\_\_\_ 8. Any Required Conditions of JSC Loan approval (Member Task)**

Please see your pre-approval letter for conditions. Your loan officer will specify what/if anything is necessary for final loan approval. (E.g. proof of income, down payment, etc.)

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**Titling requirements and Tax Assessor fees vary by vehicle and are subject to change. See your loan processor for specific details.**

**The items above are required for processing Texas titles only.**