

SKIP-A-PAYMENT REQUEST

JSC Federal Credit Union
P.O. Box 58346 ■ Houston, Texas 77258
281.488.7070 ■ www.jscfcu.org



This form is used to skip your next loan payment. You may submit a request after you have made 6 consecutive monthly payments and it has been 6 months since the last approved Skip-a-Payment.

Instructions

- Please fill out this form completely and sign (*denotes required fields)
- Return the completed form 10 days prior to the next payment due date by:
 - Email - loandepartment@jscfcu.org
 - Fax- 281-488-0549
 - Drop off at any Branch location
 - Mail: P.O. Box 58346, Houston Texas 77258
- All requests are subject to approval. You will be notified by the Loan Department upon approval of your request.

Good to know

- Your loan must be current and in good standing.
- Loans excluded: promotional, rework, privilege pay, single term & real estate loans.
- If you have GAP coverage on your loan, please review your GAP contract closely as it may not cover skipped payments.
- If your payment is made through an automatic bill payment or recurring transfer (ACH), you will need to stop the payment during the month that is skipped.
- If your loan is paid weekly, bi-weekly, or bi-monthly, the skip a payment will allow you an extension for the entire month of payment.

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*Required Fields

Primary Name*:	<input type="text"/>	Joint/Guarantor Name:	<input type="text"/>
Account Number*:	<input type="text"/>	Loan Type*:	<input type="text"/>
Payment Amount:	<input type="text"/>	Due Date*:	<input type="text"/>
Primary Phone*:	<input type="text"/>	Email Address*:	<input type="text"/>

The undersigned hereby makes written request to JSC Federal Credit Union to extend the original repayment of my loan by permitting the next regular monthly/weekly payment due to be extended one month after the termination date of the existing loan contract. This extension of the original loan contract as previously disclosed to the borrower. Interest at the agreed rate will continue to accrue on the unpaid balance of the loan. This form must be received by the Loan Department prior to the due date.

All Borrowers/Guarantors who signed the original agreement must sign this form.

Primary Member Signature*:	_____	Date*:	<input type="text"/>
Joint/Guarantor Signature:	_____	Date:	<input type="text"/>